

# **Christian Ministry Expectation for All Volunteers (Board Policy, Volunteer Handbook)**

Volunteers at \_\_\_\_\_ are expected to serve as Christian role models for students.

## **Classification of Volunteers**

**Leadership** - Volunteers in formal leadership roles (e.g. board of directors, auxiliary organization leaders) and those who regularly work directly with students (e.g. volunteer tutors, coaches, advisors) are required to sign the commitment to the school's statement of beliefs and code of conduct. Leadership volunteers who regularly work directly with students must complete a fingerprint background check with the Michigan State Police. The school will pay for the background check. The service of volunteers who do not meet these requirements will be discontinued.

**Regular** - Volunteers who regularly work at the school. However their work with students is on a limited impersonal basis. This includes volunteers who assist with school maintenance, the school store, on-going athletic contest management (e.g. announcing, scorekeeping), volunteers who work with students in a private setting on limited basis (e.g. testing assistants), and volunteers who accompany students on formal school sponsored overnight trips (e.g. band/choir tour, field trips, athletic contests). Regular volunteers are required to sign the commitment to the school's statement of beliefs and code of conduct. Regular volunteers will complete a background check through the Michigan State Police ICHAT. The service of volunteers who do not meet these requirements will be discontinued.

**Occasional** - Volunteers who work at the school on a limited and irregular basis (e.g. assisting in the concession stand at school events, assisting with admissions to school events, specific building maintenance tasks, assisting with school publications and/or mailings.). Occasional volunteers are not required to sign a statement upholding the school's statement of beliefs and code of conduct. Occasional volunteers may be required to submit to an ICHAT background check at the request of the \_\_\_\_\_. The service of volunteers who do not meet these requirements will be discontinued.